

# Minutes

**Minutes of the fourth meeting of the SIGL Board, held on Thursday 14 December 2017, 10.00 – 12.00, in the IFLA Secretary General room, Koninklijke Bibliotheek, Prins Willem-Alexanderhof 5, The Hague, Netherlands**

**Members:** Glòria Pérez-Salmerón ( SIGL Chair), Christine Mckenzie, Deborah Jacobs, Gerald Leitner (Secretary General)

**Staff:** Esther Doria, (Project Coordination Assistant, minutes)

**Invitee:** Jessica Dorr (BMGF)

## 1. Welcome and apologies

The Chair welcomed everyone to the meeting. There were no apologies.

## 2. Adoption of the agenda

Agenda item “Governance” was added after item 10. This Agenda item should also include : “Information to the IFLA Governing Board”.

Agenda item 6 “Update about SIGL activities”, was changed to “Update about Legacy activities”.

With these additions and alteration the agenda was adopted: **SB 17.12-2**

## 3. Minutes of previous meeting on 18 July 2017

The meeting on 18 July 2017 was held at The Marlton Hotel, 5W 8th Street (Between 5th & 6th Aves.) New York, NY 10011, in stead of the Greenwich Project.

It was noted that item 8 in the minutes of the meeting on 18 July 2017 was not followed up and will be discussed later in the meeting under item 13 “New Board Members”.

The minutes were approved with this correction. – **SB 17.12-3**

## 4. Resolutions agreed since the last meeting

The following resolutions were agreed since the last meeting and are recorded in the minutes of this meeting:

- **Resolution of the Management Board Stichting IFLA Global Libraries: SB 17.12-4.1**  
Resolution to amend the title of Glòria Perez-Salmeron from Vice-President to President, and appoint Christine Mackenzie to Vice-president as of 24 August 2017.

- **2th Addendum to Agreement for settlement of costs incurred on joint account SB: 17.12-4.2**  
Amendment to the Agreement for settlements of costs incurred on joint account commencing August 1, 2017
- **Joint -Account Agreement between IFLA and SIGL : SB 17.12-4.3**  
Approval of the amendment to the Joint -Account Agreement between IFLA and SIGL, to meet the requirements of Dutch tax law.

It was noted that in future the papers should be numbered in accordance with the agenda items.

## 5. Report on the Grant Agreement

The following papers were noted by the SIGL Board:

- Amendment of the Grant between the Bill & Melinda Gates Foundation and Stichting SIGL, approving the revised milestone wording and release of the First Joint Annual “Report to the Field” from the Legacy Partners: **SB 17.12-5.1**
- Confirmation of Legacy Partner joint project milestone for SIGL legacy grant, confirming that SIGL, with the other legacy partners, has met the 3th partnership milestone as outlined in the legacy grant agreement : **SB 17.12-5.2**
- Summary of the Agreement between SIGL and the Bill and Melinda Gates Foundation, including the Grant Amount and reporting and Payment Schedule, Terms and Conditions, and Proposal Narrative: **SB 17.12-5.3**

## 6. Update about Legacy activities

During the IFLA Governing Board meeting the previous day the IFLA Governing Board members were updated on the following Legacy activities:

### Global Vision Project

IFLA is successfully continuing to develop the Global Vision initiative engaging thousands of librarians and library friends from all over the world in the discussion about the future of a united library field. The online voting launched during the IFLA Congress in Wroclaw allowed IFLA to receive feedback from 213 countries. It was another significant milestone, following the kick-off and regional meetings, on the path to generate the Global Vision report. An enormous amount of data has been received and IFLA staff is currently analysing the collected data, with the support of Jessica Dorr from Global Libraries, for the Global Vision report. Jessica Dorr presented some first insights from the processed data to the members of the Governing Board. A discussion was held regarding the design of the questions and the involvement of young librarians in the Global Vision project.

The Global Vision report will be launched in the first quarter of 2018 during the IFLA President's Meeting in Barcelona, Spain. Based on the document, the library field will develop concrete action plans as to how to put our collective vision of the future into practice. Following the IFLA President's Meeting, a second round of workshops will be launched in Barcelona starting with a kick-off meeting for IFLA's Professional Units, followed by a second series of six high-level regional meetings around the world. These will be followed again by workshops organised by the participants.

#### Library Map of the World

The Library Map of the World (LMW) continues to develop and engage more countries with data and SDG stories. The first round of data collection finished at the end of October. An annual summary report is to be prepared to analyse engagement processes and available data per library type and metric. SDG Storytelling Guidelines are to be released to guide contributors through the preparation of their stories; IAP participants will be included to encourage more stories to be published. Upcoming LMW website developments include data comparison tools and country pages.

#### Development and Access to Information (DA2I) report

IFLA has worked to promote the Development and Access to Information Report since its launch, including a webinar, and a seminar at the World Bank. Other, Internet governance related events before the end of the year offer further opportunities.

Given that data will not have changed much, IFLA will use 2018 to promote the existing work, make maximum use of the data, and build the case for meaningful indicators of access to information when the 2030 Agenda is reviewed by the UN in 2019.

#### Membership Survey

The implementation of the IFLA Membership Survey is underway with the appointment of TBI Communications to administer the survey. Questions for the survey and in-depth interviews have been developed and reviewed. Member contact data is being improved and data protection permissions collected to ensure we can directly reach as many members as possible. The survey was launched during the meeting of the Governing Board.

### **7. Action Plan 2018**

The SIGL Board approved the Action Plan for 2018: **SB17.12-7**

### **8. Policy Plan 2018**

The SIGL Board approved the Policy Plan for 2018: **SB 17.12-8**

### **9. Forecast 2017**

It was noted that there should be a narrative with the Forecast in the future.  
The SIGL Board noted the forecast 2017: **SB 17.12-9**

### **10. Draft Budget 2018**

The budget plan for 2018 is in accordance with the Grant Agreement with the BMGF, with an agreement to postpone EUR151.000 from 2017 to 2018 and EUR 80.500 from 2018 to 2019  
The SIGL Board approved the Draft Budget 2018: **SB 17.12-10**

## **11. Governance**

A discussion was held regarding the structure of SIGL. Work is done on simplifying the structure. The SIGL Board members should discuss and review the information that was presented to the IFLA Governing Board in August 2017 regarding the structure. The SIGL Board noted that SIGL currently has a workprogram and budget plan for 2017 and 2018 in accordance with the Grant Agreement with the BMGF, and that in the second half of 2018 the SIGL Board will ask the IFLA Board to prepare a recommendation for a workprogram and budget for the next years for approval of the SIGL Board.

### **11.2 Information to the IFLA Governing Board**

The minutes of the SIGL Board meeting will be sent to the IFLA Governing Board. During the GB meeting the previous day the IFLA GB was informed of the SIGL/Legacy activities.

## **12. Sustainability Plan**

In the days before the meeting an updated version of the draft sustainability plan had been created. The Board members discussed how the sustainability plan could be further improved and finalised as soon as possible. As soon as the sustainability plan is finalised it will be sent to IFLA's legacy partners TASCHA and PLA, and the legacy partners will send their sustainability plans to IFLA: **SB 17.12-11**

## **13. New Board Members**

The SIGL Board Members discussed the profile of new Board Members and possible candidates. It was unanimously decided to invite Inga Lundén and Vesna Vuksan to join the SIGL Board for a two year term starting in August 2018. SIGL President Glòria Perez-Salmeron will send invitations to both of them.

## **14. Any other business**

### **Next meeting:**

The next meeting will take place in May or June in New York, further details will follow.

There was no further business.

The meeting ended at 12:30